

**MINUTES OF ST. MARY'S CHURCH, BIRCH**  
**MEETING HELD ON MONDAY 5<sup>TH</sup> SEPTEMBER 2011 AT 7.30PM**

**Present:** Rev Alan Broxton  
 Paula Matthews  
 Doreen Wood  
 Ian Gauld (Minutes)

**Apologies:** Kathleen Iddon  
 Hester Gallagher  
 Adrian Gallagher  
 Kay Smith  
 Garth Redford

The meeting opened with prayer.

		<b>ACTION</b>
<b>1</b>	<b>MINUTES OF THE LAST MEETING</b> The minutes of the last meeting were approved.	
<b>2</b>	<b>MATTERS ARISING</b>	
	<b>a</b> Alan had given a copy of the Quinquennial Report to Ian. Ian to circulate. Alan would speak to the Community Pay Back Scheme Employer to see if they could assist with the tidying up outside.	<b>Ian Alan</b>
	<b>b</b> The state of the trees: Kay to see Duncan regarding the tree above the fire door.	<b>Kay</b>
<b>3</b>	<b>FINANCIAL REPORT</b> Deposit Account £1,838, Current Account £2,119, cash £66. Paula had paid £2,515 of our quota and approximately £800 to pay. Next year's quota £2,748.	<b>Paula</b>
<b>4</b>	<b>FABRIC REPORT</b>	
	<b>a</b> Floor boards: Alan would again speak to Ted Heywood and Darren regarding the rotten floorboards and future ventilation.	<b>Alan</b>
	<b>b</b> The fire door was rotting rapidly and had been included in the Quinquennial Report. It was proposed that the Nancy Halliwell money be used towards a new door. Paula to get a quote.	<b>Paula</b>
<b>5</b>	<b>WORSHIP</b>	
	<b>a</b> It was suggested a block of wood be placed under the prayer desk as the light was reflecting from it and making it difficult to read. Paula would look on eBay to cost a new lectern.	<b>Paula</b>
	<b>b</b> Harvest Sunday would be the first Sunday in October at 11am. Kay, Shelley and Doreen to meet the previous day at 10am to arrange flowers, etc.	<b>K/S/D</b>
<b>6</b>	<b>ANY OTHER BUSINESS</b>	
	<b>a</b> Minutes of future meetings to go on the website. Ian would arrange through Shelley.	<b>Ian</b>
	<b>b</b> The changes to the notice board were still under discussion with Philip.	<b>Alan</b>
	<b>c</b> Bowlee and Birch would produce a new programme for H&S and Fire.	<b>Kay</b>
	<b>d</b> It was agreed to have some thoughts about supporting a local charity to be discussed at next meeting.	<b>All</b>
	<b>e</b> Ian agreed to prepare a page for the Parish Magazine quarterly. He said he would need some help with compiling the news.	<b>Ian</b>
	<b>f</b> Clean up day – 17 <sup>th</sup> September 2011 at 10am.	<b>All</b>
	<b>g</b> Date of the Christmas Fair is Saturday 3 <sup>rd</sup> December 2011 at 2pm.	<b>All</b>
<b>7</b>	<b>DATE OF NEXT MEETING</b> Monday 28 <sup>th</sup> November 2011 at 7.30pm.	<b>All</b>

The meeting closed with prayer.